

KENTUCKY BOARD OF LICENSURE FOR LONG-TERM CARE ADMINISTRATORS
MEETNG MINUTES
March 12, 2020

A meeting of the Kentucky Board of Licensure for Long-Term Care Administrators held at the Department of Professional Licensing located at 500 Mero Street Frankfort, KY 40601.

MEMBERS PRESENT

Adam Shelton
Charlotte Whittaker
Kimberly Nall
Thomas Davis
David McKenzie
Mother Christina Murray
Kenneth Urlage
Dr. Tuyen Tran

DEPARTMENT OF PROFESSIONAL LICENSING

Kaitlyn Hankins, Board Administrator
Tasha Stewart, Board Administrator
Chessica Nation, Administrative Section Supervisor
Dr. Michael Newman, Commissioner
Vickie Logan, Administrative Specialist

MEMBERS NOT PRESENT

Eric Friedlander
Eric Hagan
Melanie Eaton

OTHERS

Bryan Morrow, Legal Counsel
Sherry Culp, CHFS
Kevin Winstead, General Counsel
Lala Williams, CHFS

CALL TO ORDER

Kenneth Urlage called the meeting to order at 10:13am. Chessica Nation, Administrative Section Supervisor swore in new Board Members Adam Shelton, Thomas Davis, and Charlotte Whittaker.

MINUTES

David McKenzie made a motion to approve the minutes of the January 9, 2020 meeting. Motion, seconded by Mother Christina Murray, the motion carried unanimously.

MONTHLY FINANCIAL REPORT

The financial statement for the months ending January 30, 2020 and February 29, 2020 presented to the Board for review. No further action as required.

DPL UPDATE

Commissioner Dr. Michael Newman and General Counsel Kevin Winstead made their introductions to the board. Commissioner Dr. Michael Newman informed the board that DPL will be moving toward new teleconferencing capabilities and transitioning paper documents into a central secure database that board members will be able to access, further information will be provided at the next board meeting.

LEGAL COUNSEL

Legal Counsel Bryan Morrow informed the board he has drafted a regulation update regarding per diem increase and is waiting for review of the document before he can file the updated regulation. Legal Counsel Bryan Morrow also informed the board that HB29 passed through the house and is waiting in the Senate for approval.

OLD BUSINESS

The board decided to table the NAB Conference until the next meeting due to travel restrictions imposed on Board Members because of the Coronavirus. The board decided to review the Tennessee, West Virginia, and Ohio regulations; the board will discuss drafting a letter to OIG at the next board meeting.

NEW BUSINESS

The board moved to elect a new Chairman and Vice Chairman; David McKenzie nominated Kenneth Urlage to be the new Chairman of the board, seconded by Mother Christina Murray, motion carried unanimously. Kenneth Urlage nominated David McKenzie to be the new Vice Chairman of the board, seconded by Dr. Tuyen Tran, motion carried unanimously.

Legal Counsel Bryan Morrow will draft a letter to send to Ohio in regards to their email questions about the Board's hearing process.

COMPLAINTS COMMITTEE

- 2018LTCA00001- Dismiss with caution
- 2019LTCA00010- Waiting for copy of revisit results
- 2019LTCA00011- Waiting for copy of revisit results
- 2019LTCA00015- Dismiss with expired license in bad standing
- 2019LTCA00018- Agreed Order
- 2019LTCA00026- Waiting for copy of revisit results
- 2019LTCA00028- pending out of appeal
- 2019LTCA00031- pending receipt of 2567 and POC
- 2019LTCA00032- requested copy of revisit
- 2019LTCA00037- pending receipt of POC
- 2020LTCA00001 - Dismissed, issue full license
- 2020LTCA00002 - Waiting for copy of revisit results
- 2020LTCA00003 - Waiting for copy of revisit results

Motion made by the complaints committee recommending 2018LTCA00001 be dismissed with caution and 2019LTCA00015 be dismissed with expired license in bad standing, seconded by Charlotte Whittaker, carried unanimously. Motion made by the complaints committee recommending 2020 LTCA00001 be dismissed and conditions be removed from complainant, seconded by Dr. Tuyen Tran, carried unanimously.

APPLICATIONS COMMITTEE

A motion made by Applications committee to approve all applications as reviewed by the applications committee. Motion, seconded by Dr. Tuyen Tran, carried unanimously. .

Initial Applications Approved: 5

- Clifton Whalin
- Jennifer Franklin
- Dustyn Sloan
- Lori Henricy
- Blair Einfeldt

Temporary Permits Final Approval: 3

- Gretchen Aichele

- Julie Dale
- Gregory Otter

Endorsement Applications Approved: 5

- Rene Jamion
- Peter Monaghan
- Patrick O'Connor
- Brewier Welch
- Gretchen Aichele

Reactivation/Reinstatement Applications Approved: 2

- Stacie Shive
- Kimberly Beuchner Fouse

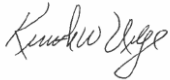
CONTINUING EDUCATION COMMITTEE

TRAVEL AND PER DIEM

A motion made by Kenneth Urlage to approve travel for former Chairman Greg Wells to attend HB 29 meeting on January 15, 2020. Motion, seconded by David McKenzie, carried unanimously. A motion made by Thomas David to approve Travel and Per Diem. Motion, seconded by David McKenzie, carried unanimously.

ADJOURN

Motion made by Kenneth Urlage to adjourn the meeting at 10:58 a.m. Motion, seconded Dr. Tuyen Tran, carried unanimously.



Kenneth Urlage, Chair